Calhoun County Library Board of Trustees

Special Meeting

February 25, 2025 - 2:00 pm

Minutes

1. Call to Order & Attendance

   Chairman James called the meeting to order at 2:00 p.m. Those in attendance included:

   Director Boyd Bruce

   Board Member Betty James

   Board Chairman Kay James

   Board Member Karen Montgomery

   Board Member Mary Jo Spiers

   Staff Member Melissa McLeod was present to record the minutes.

2. Executive Session

   Mrs. Spiers moved for Executive Session. Mrs. Montgomery seconded the motion. Chairman James put the motion to a vote. The motion carried. The board went into Executive Session at 2:02 p.m.

3. Director's Evaluation

   The board reconvened their regular meeting at 2:40 p.m. Mrs. Spiers moved for the acceptance of Director Bruce's evaluation. Mrs. Montgomery seconded the motion. Chairman James put the motion to a vote. The motion carried.

4. Disposition of Sealed Documents

   Mrs. B. James moved to dispose of sealed documents per the recommendation of the State Library Director, Leesa Aiken. Mrs. Spiers seconded the motion. Chairman James put the motion to a vote. The motion carried.

   Mrs. Montgomery called for discussion and clarification of the method for disposal: storage or shredding. It was mentioned that Director Aiken recommended shredding to avoid personal opinions being filed in perpetuity. Mrs. Spiers moved to dispose of the sealed documents by shredding. Mrs. Montgomery seconded the motion. Chairman James put the motion to a vote. The motion carried.

5. Confirm 2025 regular meeting dates:

   Chairman James announced the upcoming, regularly scheduled board meeting dates for the remainder of calendar year 2025. The dates are as follows:

   Tuesday, April 15, 2025

   Tuesday, July 15, 2025

   Tuesday, October 14, 2025

   Chairman James reminded the members that the time of the meetings needed to be decided. Mrs. B. James moved to change the meeting time to 10:00 a.m. Mrs. Spiers seconded the motion. Chairman James put the motion to a vote. The motion carried.

   a. Discuss posting future meetings on new Library website
   b. Discuss posting of meeting minutes on new Library website

   Director Bruce recommended that the board table points a and b of the agenda regarding posting meetings and minutes on the Library's website until the new website is up and running. The board members agreed to table discussion of meeting and minutes postings until such time as there is a new website on which to post.

6. Mrs. B. James moved that the meeting be adjourned. Mrs. Montgomery seconded the motion. Chairman James put the motion to a vote. The motion carried. The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Melissa M. McLeod

Library Staff